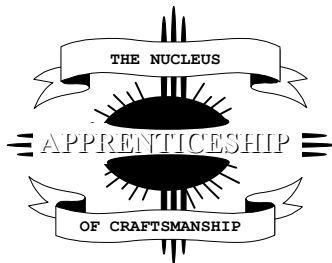




PLANT APPRENTICESHIP STANDARDS
adopted by

ENVIRONMENT CONTROL

<u>Skilled Occupational Objective(s):</u>	<u>(sponsor)</u>	<u>DOT</u>	<u>Term</u>
JANITOR		382.664-010	3000 HOURS



APPROVED BY
Washington State Apprenticeship and Training Council
REGISTERED WITH
Apprenticeship Section of Specialty Compliance Services Division
Washington State Department Labor and Industries
Post Office Box 44530
Olympia, Washington 98504-4530

APPROVAL:

APRIL 16, 1999

Initial Approval

By: MELINDA NICHOLS
Chairman of Council

Addendum Amended

By: PATRICK WOODS
Secretary of Council

APRIL 16, 1999

Committee Amended

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NOTE: THE FOLLOWING ADDENDUM SHALL BE SPECIFIED TO THE INDIVIDUAL PLANT APPRENTICESHIP PROGRAM AND ITS CRAFTS AND PROBLEMS.

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1. GEOGRAPHICAL AREA COVERED:

Facilities where Environment Control has maintenance and/or cleaning contracts within King, Snohomish, and Pierce counties.

2. MINIMUM QUALIFICATIONS:

Age: 18 years.
Education: High School.
Physical: Physically able to perform the duties of the occupation.
Testing: None
Other: Valid Washington State driver's license.

3. CONDUCT OF PROGRAM UNDER WASHINGTON EQUAL EMPLOYMENT OPPORTUNITY PLAN:

- A. Selection Procedures: Exempt under WAC 296-04-330 (8)
B. Affirmative Action Plan: Exempt under WAC 296-04-330 (8)

4. TERM OF APPRENTICESHIP:

The term of apprenticeship shall be 3000 hours of reasonably continuous employment.

5. PROBATIONARY PERIOD:

The probationary period will be the first 600 hours of employment of the term of apprenticeship.

6. RATIO OF APPRENTICES TO JOURNEYMEN:

The ratio of apprentices to journey-level workers shall be one (1) apprentice to one (1) journey-level worker in the workplace.

7. WAGE PROGRESSION:

Apprentice shall be paid on the following percentage in accordance with WAC 296-04-270 (2) (c):

0 - 500 hours =	65%
501 - 1000 hours =	69%

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1001 - 1500 hours =	78%
1501 - 2000 hours =	87%
2001 - 2500 hours =	91%
2501 - 3000 hours =	95%

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8. WORK PROCESSES:

During the period of apprenticeship, the apprentice shall receive such instruction and experience in all branches of the trade as may be available, as is necessary to develop a practical and skilled mechanic who is versed in the theory and practice of this trade. The apprentice shall perform such duties as are commonly related to an apprenticeship in this trade and shall at all times be under the supervision of a competent journey-level worker. Safe working practices shall be a prime consideration in every work operations.

The following work schedule of work experience of the trade is submitted as a guide and will be followed as closely as trade conditions will permit.

<u>JANITOR</u>	<u>DOT #382.664-010</u>	<u>HOURS</u>
A. Basic Cleaning		1565
Recycling		
Trash - Receptacles, Ashtrays, Sand Urns		
Dusting - Hi - Low Training		
Washing horizontal surfaces		
Spot washing walls, doors, kickdrafts		
Sweeping/dust mopping floors		
Vacuuming		
Restroom cleaning		
Exterior entrance/Interior cleaning		
B. Business/Communications		185
Company policies, procedures		
Communication (Customers, others)		
Account Contract review		
Customer Logs		
Starting new accounts		
Customer Relations		
Inventory Control		
Work Scheduling		
C. Systems		400
Design/Arranging Furniture		
Keys, Alarms, Security		
Vacuum Maintenance		
Hard Floor Maintenance		
D. Health & Safety		100
OSHA/WISHA		
Blood borne pathogens		
Chemical Supply Training		

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E.	Advanced Cleaning.....	500
	Blinds	
	Vents & Air Ducts	
	Detail Edge Vacuuming	
	Technical Carpet Spotting	
	Mineral Stain Removal	
	Carpet Cleaning	
	Window Cleaning	
F.	Other	250
	Equipment Recycling	
	Relamping	
	Special Customer Requests	
	Fill-in Cleaning Procedures	
	Emergency Flood Clean-up	
	Equipment care & maintenance	

TOTAL HOURS: **3000**

ALL OF THE FOREGOING WORK EXPERIENCE AS HEREIN NOTED IS
UNDERSTOOD TO MEAN AS IT PERTAINS TO THE TRADE HEREIN INVOLVED
IN THESE STANDARDS.

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9. RELATED/SUPPLEMENTAL INSTRUCTION:

- A. Each apprentice shall enroll in and attend classes in subjects related to this trade as approved by the State Board for Community and Technical Colleges, for a minimum of 144 hours per year.
- B. The methods of related/supplemental training shall consist of one or more of the following:
 - (X) Supervised field trips
 - (X) Approved training seminars
 - (X) A combination of home study and approved correspondence courses
 - () Technical College
 - () Community College
 - () Training Trust
 - () Other (specify):
- C. Hours 144
- D. Satisfactory progress must be maintained in related training classes. (See Section 10, Administrative/Disciplinary Procedures).

10. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:

None

11. COMPOSITION OF COMMITTEE:

The Employer Representative Shall Be:

David McManamon, President

The Employee Representative Shall Be:

Washington State Apprenticeship and Training Council
Department of Labor and Industries
PO Box 44530
Olympia, WA 98504-4530